Sales Activity Report (Submit Weekly) Date: Received: Name: Address: City:State:Zip:	Month: Day: Sunday Date: Year:	Meals:
Phone:(Ending)(Ending) Week: (Beginning)(Ending) Monthly Goal (\$) Total Expenses (\$)	Month: Day: Monday Date: Year:	Meals: Lodging:
Mileage: (Beginning)(Ending) Approved by: Call Report SummaryExisting Account Calls New Account Calls		Meals:
New Account Product DemonstrationsNew Account Prices QuotedNew Accounts SoldMail OutsOther (specify)	Month:	Meals: Lodging:
Comments on Business Activity/Needs (If Meal, list with whom, the cost, results)	Month:	Gas: Oil/Lube: Meals: Lodging: Other: Daily Total:
	Month: Day: Friday Date: Year:	Gas:
	Month:	Gas: — Oil/Lube: Meals: Lodging: Other:

Daily Total:

Name:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:		Cost:
Results:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:		Cost:
Results:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:		Cost:
Results:	<u> </u>		
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:		Cost:
Results:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:	I	Cost:
Results:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:	I	Cost:
Results:			
Date:	Name of Contact:	Needs (samples, literature, etc.)	Objectives (sales meeting, etc.)
Meal:	With Whom:	'	Cost:
Results:	1		1